**Courtney LeFlore**

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### OBJECTIVE

To obtain a creative position with a television studio where I can utilize my production, producing and writing skills.

# **EDUCATION**

Columbia College Chicago, Chicago MFA, Creative Producing 2016 - 2018

Kentucky State University, Frankfort BA, Mass Communication 2012 - 2016

# **PROFESSIONAL EXPERIENCE**

### Film Producer

Creative Producer

* R&B Short film 2021
	+ 2021 Black Creators Forum Recipient
	+ Script writing and directing
	+ Organized travel, talent, crew and budgeting for film
* King Girlz Feature Film 2020
	+ 2019 Brico Forward Fund Recipient
	+ Script writing and directing
	+ Organized travel, talent, crew and budgeting for film
* We Don’t Whoo: A King Story Cheer Documentary 2019
	+ Facilitated schedules with filming talent, competitions, and supporting cast

Producers Apprentice

* Chicago International Film Festival February 2018
	+ Assisted in pre-production of “The T” scripted web series
	+ Assisted producers with scheduling and budgeting
	+ Assisted with location scouting

Associate Producer

* Southside FYI- Prom Mom short film**,** Chicago June 2017 - August 2017
* Facilitated the process of script to screen for youth
* Handled producing paperwork, casting and locations
* Pitched story ideas
* Managed script development

### Producer’s Assistant

* 371 Productions January 2019- May 2019
	+ Assisted in coordinating Yoruba Richie’s “Green Book Documentary” events
	+ Assisted in developing and coordinating the Youth Justice Podcast
	+ Assisted in scheduling and coordinating crew for Messwood documentary
	+ Assisted in developing Black Girl Training Web Series

### Chicago International Film Festival February 2018 – February 2019

* + “The T” scripted web series
		- Assisted in pre-production with scheduling travel, talent, and crew and budgeting
	+ Feature Film Come as You Are
		- Production Assistant: Assisted in driving production vehicles
		- Assisted in coordinating craft services and catering
	+ The Red Line TV show
	+ Production Assistant: Facilitated traffic lock ups on live locations
* Chicago Fire TV Show October 2018- January 2019
* Assisted actors to set during productions
* Distribute Call Sheets and Sides to crew and talent
* Facilitated traffic lock ups on live locations

### SKILLS

Microsoft Office. Adobe Premiere Pro, Adobe Audition, Movie Magic, Final Draft, Audacity, TV/ Film Production, Writing/Editing, Social Media. Valid Driver License